



Welcome to Beckside Pre School

Our pre school opened in 2003 at the present premises and is privately owned. We operate from the Infant school in the village of Nettleham and our unit consists of a welcoming entrance hall with a colourful key person display board featuring photographs of children who attend our setting along with their key person, a parent information board and our areas of learning which link to the Early Years Foundation Stage. We have a large playroom which is split up into learning zones and a quiet area. We have access to a large enclosed, secure outdoor play area with a sensory garden with plants, shrubs and herbs. We have large outdoor play equipment, trikes, a play house, sand pit/ mud kitchen area and other resources to offer continuous provision for children to enjoy both indoor and outdoor activities.

Session Times

We are open Monday to Friday from 9.00am to 3.00pm during school term times only and offer care for 2 -5 year olds. Sessions are for full or part days.

Admissions

Admission to Beckside Pre-school is open to every family in the community and to families from surrounding areas when places are available. Parents of children wishing to be admitted to pre-school should complete a registration and enrolment form. When we are in receipt of these forms your child's name will either be placed on a waiting list or, if appropriate, admitted straight away. A pre visit will be arranged for you and your child prior to starting Pre School. An open morning for parents and their child is also arranged before they start with us.

Children are eligible for 15 hours of funded pre school places the term after they become three. For example a child who has their third birthday in the February will be entitled to funding after Easter at the beginning of the summer term. 2 year funding is also available for families who meet the criteria. A copy of our certificate of registration is displayed in the entrance hall. The Pre-school is also subject to inspection by OFSTED and a copy of the current report is available to read in the entrance hall or to view online. Beckside Pre-school is insured and a copy of the insurance certificate is also displayed on the notice board in the entrance hall. Our pre-school is registered on the Early Years Register and is a member of the Pre-School Learning Alliance. Our current policies are also available to view in the entrance hall and online.

OFSTED

Beckside Pre School was inspected in June 2010 and we were given a "GOOD" overall inspection judgement which means our provision is strong and many areas were given an "outstanding". These are just some of the quotes from the inspection report:

- The setting skilfully promotes equality of opportunity and inclusion as they fully support all children.
- Children are cared for in a warm, safe and secure setting.
- Children have fun as they participate in a balanced range of adult led and child initiated activities which are planned around their interests.
- Activities and the environment are continually adapted to ensure the full inclusion of all children regardless of background, beliefs or ability

Our Aims and Objectives

At Beckside Preschool we strive to create a warm and stimulating environment where learning is fun. We engage in activities that promote and extend children's curiosity and awareness of their world where diversity is celebrated. Children are provided with opportunities to develop their own strengths and interests and to learn and succeed through play and real life experiences, working in partnerships with parents and the community.

Mission Statement

- We will endeavour to develop, demonstrate and sustain quality in all areas of Beckside Pre-school. This is a positive and visual way of ensuring that parents and children are offered the quality childcare they deserve.

Quality at our provision means:

- A warm, supportive and safe environment
- Happy and involved children
- A child centred service
- Partnership with parents and the community
- Positive play opportunities
- Accessibility
- Good management
- High quality staff

- Nutritious snacks

We are committed to delivering a quality service for all, and:

- Strive for continuous improvement in all that we do
- Promote equality of opportunity through our internal and external conduct
- We will ensure that parents/carers have access to their child's developmental records at any time and access to other records in line with the access to personal information procedure within the confidentiality policy
- We will ensure that all aspects of a child's progress , experiences and friendships are shared and discussed with the parents. We welcome parents at any time to discuss their child's development.

Settling In

Beckside Pre-School aims to work in partnership with parents/ carers to settle your child into the group environment to ensure they feel safe, secure and comfortable with staff and their surroundings. We aim to give consideration to the individual needs of children and families and give confidence to parents, enabling them to feel comfortable that the needs of their child will be met.

- Information will be provided to parents through a variety of media, including; setting brochure, termly newsletter, parent notice board, policies, stay and play sessions and individual meetings.
- Following enrolment, children and parents/carers will be invited to visit for an open day at our preschool or a separate previsit if this is more convenient.
- A key person will be allocated to each child and the family prior to the child starting preschool.
- The open morning or previsit will be used to introduce the key persons, complete registration forms, to discuss policies and procedures of the setting and to create an opportunity for your child to have a play and see what we do and provide.
- On their first session children will be supported by their key person who they met at the open day or previsit and they will continue to support them during the settling in process. The key person works with parents to plan for the child's interests, understand their needs and support them through the seven areas of learning in the Early Years Foundation Stage (EYFS)

- Parents will be encouraged to say goodbye to their child, if the child and parent feel comfortable with this, and explain that they will be coming back at the end of the session.
- Children will be comforted and distracted if they become distressed.
- Should parents/carers feel they would like to stay with their child during this transition period, they are most welcome to do so.
- Regular discussion will take place with parents around their child's progress and how their child is settling in. We use a diary between preschool and home if we do not see parents on a regular basis in order to keep them informed about what their child has been doing during the day and their well being.

Beckside pre school recognises that some children settle more easily than others and we strive to recognise and meet the needs of all the children and families.

Special Educational Needs

As part of the Pre-School's policy to make sure that its provision meets the needs of each individual child, we take account of any special needs which a child may have. The Pre-School works to the requirements of the 1993 Education Act and The Special Educational Needs Code of Practice (2000).

Policies and Procedures

A full set of Policies/Procedures are available to view in our entrance hall.

The Learning Environment

At Beckside Pre-school we aim to provide a happy, stable and caring environment in which, through play, children can explore, enjoy, achieve and progress to their fullest potential at their own pace, through both child and adult initiated learning. Planning will be based on the Early Years Foundation Stage framework, working towards the Early Learning Goals, and covering the seven areas of learning - Personal Social and Emotional Development, Communication and Language, Physical Development, Literacy, Mathematics, Understanding the World, Expressive Arts and Design, as well as following children's interests, building on what they already know through observations and assessment and supporting individual needs. It is the role of the child's key person to plan exciting learning opportunities, observing children as they play to gain an

understanding of their characteristics of learning and to learn from parents what the child does at home.

Personal, social and emotional development

This area of children's development covers:

- having a positive approach to learning and finding out about the world around them;
- having confidence in themselves and their ability to do things, and valuing their own achievements;
- being able to get on, work and make friendships with other people, both children and adults;
- becoming aware of - and being able to keep to - the rules which we all need to help us to look after ourselves, other people and our environment;
- to respond to the feelings of others

Communication and language

This area of children's development covers:

- being able to use conversation with one other person, in small groups and in large groups to talk with and listen to others;
- adding to their vocabulary by learning the meaning of - and being able to use - new words;
- Responding to simple instructions

Literacy

This area of children's development covers:

- getting to know the sounds and letters that make up the words we use;
- listening to - and talking about - stories;
- knowing how to handle books and that they can be a source of stories and information;
- knowing the purposes for which we use writing; and
- making their own attempts at writing.

Mathematics

This area of children's development covers:

- building up ideas about how many, how much, how far and how big;
- building up ideas about patterns, the shape of objects and parts of objects, and the amount of space taken up by objects;
- starting to understand that numbers help us to answer questions about how many, how much, how far and how big;
- building up ideas about how to use counting to find out how many; and being introduced to finding the result of adding more or taking away from the amount we already have.

Understanding the world

This area of children's development covers:

- finding out about the natural world and how it works;
- learning how to choose - and use - the right tool for a task;
- learning about computers, how to use them and what they can help us to do;
- starting to put together ideas about past and present and the links between them;
- beginning to learn about their locality and its special features; and learning about their own and other cultures

Physical development

This area of children's development covers:

- gaining control over the large movements that they can make with their arms, legs and bodies, so that they can run, jump, hop, skip, roll, climb, balance and lift;
- gaining control over the small movements they can make with their arms, wrists and hands, so that they can pick up and use objects, tools and materials; and
- learning about the importance of - and how to look after - their bodies.

Expressive arts and design

This area of children's development covers:

- using paint, materials, music, dance, words, stories and role-play to express their ideas and feelings;
- becoming interested in the way that paint, materials, music, dance, words, stories and role-play can be used to express ideas and feelings.

Learning through play

Play helps young children to develop through doing and talking. Our Pre-School uses the Early Years Foundation Stage guidance to plan and provide a range of play activities. Some activities will be child initiated and others will be adult led.

Our routines and activities

Beckside Pre-School believes that care and education are equally important in the experience which we offer children. The routines and activities that make up the Pre-School's session are provided in ways that:

- help each child to feel that she/he is a valued member of the Pre-School
- ensure the safety of each child
- help children to gain from the social experience of being part of a group
- provide children with opportunities to learn and help them to value learning.

Group activities

The children are also helped and encouraged to take part in adult-led activities which introduce them to new experiences and help them to gain new skills, as well as helping them to learn to work with others. Your child will also join their key person at key group times during the morning and afternoon session.

Outdoor activities.

Outdoor activities contribute to children's health, their physical development and their knowledge of the world around them. The children have the opportunity and are encouraged to take part in outdoor child initiated and adult-led activities as well as those provided in the indoor playroom. Free flow play both indoors and out is provided throughout the day whatever the weather!

Snacks

At Beckside Pre School we have a rolling snack bar where children are encouraged to choose when they want to sit down for snack in a small group. This encourages children to be independent. Children are able to choose from a selection of healthy, nutritious food. They are encouraged to pour their own drink of either milk or water. Visual aids in the form of photographs are used to sequence this activity to support them. Any dietary needs are discussed and we will make sure that these are met.

Healthy Lunch Boxes

Packed lunches are an important contribution to the day's nutritional intake. At Beckside pre school we promote healthy eating and encourage the children to make healthy choices. Please include a sandwich/roll or wrap etc, some fruit and a small treat. Water, sugar free juice or milk is preferable. (No fizzy drinks please)

How parents can take part in the Pre-School

Beckside Pre-school recognises parents as the first and most important educators of their children.

There are many ways in which parents can take part in making the Pre-School a welcoming and stimulating place for children and parents, such as:

- exchanging knowledge about their children's needs, activities, interests and progress with staff.
- helping at sessions.
- joining in community activities in which the pre school takes part.
- building friendships with other parents in the pre school.

Record Keeping

We are required by Ofsted to keep records about each child, including observations about their experiences and achievements at Pre-school. By observing the children in a systematic way, using either written notes, or photographic evidence, we are able to focus on each child individually to monitor progress and plan next steps/experiences in line with the child's interests, which will help them to work towards the Early Learning Goals. We use a secure online learning journal called Tapestry. Tapestry will record the photos, videos and comments that your child's key person makes, building up a collection of your child's experiences. The observation will be linked to the Early Years Foundation Stage to build up a record of their development. Parents are then able to access their child's learning journey instantly and as well as our entries, you can comment on these and add your own contributions, for example uploading photos and observations.

Parents will have secure access to their child's learning journey which you login with an email address and a unique password. Your child's online learning journal will be compiled onto a DVD once they move to their next educational setting and will be continued by the staff in that setting until the end of the Foundation Stage. All information within the setting with regard to your child is subject to our Data Protection and Confidentiality policies.

Fees

If your child is not eligible for Early Years Funding, our fees are currently:

2 Year Olds - Fees

- Full day..... £30.50
- Morning session..... £14.00
- Afternoon session..... £11.50
- Lunch session for un funded £5.00 (Our fees are reviewed annually)

3 Year Olds- Fees

- Full day..... £28.00
- Morning session..... £12.50
- Afternoon session..... £10.50
- Lunch session for un funded £5.00 (Our fees are reviewed annually)

Your child may be eligible for 2 Year old funding. We have information leaflets in the setting which explain the criteria for eligibility.

Staff

The staff who work in our setting are:

Name	Role	Qualifications
Helen Hancock	Owner, Manager and SENCO. Health and Safety Coordinator.	Foundation Degree in Early Years NVQ Level 3 CCLD.

Claire Evans	Deputy Manager	NVQ Level 3 Diploma in Children and Young Peoples Work Force. Foundation Degree in Early Childhood Studies.
Clare Brownrigg	Early Years Practitioner	Level 3 Diploma in Children and Young Peoples Workforce
Nicola Davis	Early years Practitioner	NVQ Level 3. Early Years Care and Education.
Katy Edwards	Early Years Practitioner	Cache Level 2 Introduction to Early Years Education and Care Currently working towards Level 3 Diploma in Children and Young People's Workforce

Continued Professional Development

Additional training is available for all staff to continue their professional development, keep up with new initiatives and to consolidate their areas of expertise (a copy of our Staffing & Employment Policy can be found in the setting). New members of staff receive induction training during their first week of employment, which includes our Health and Safety and Safeguarding Children policies and procedures. All members of staff have undertaken Paediatric First Aid and Safeguarding Children courses.

Uniform

It is not compulsory for your child to wear our uniform, but we feel it can give them a sense of identity and saves wear and tear on their normal clothes. You can purchase our sweatshirts, and polo shirts in various sizes from Tesco by selecting "Embroidery Service" and "Beckside Preschool"

Contact us

Helen Kendall
Beckside Pre-School
Early Years Unit
All saints Lane
Nettleham
Lincoln
LN2 2NT

Telephone: 07940873505

Email: becksidenettleham@googlemail.com