



## **Early Years Entitlements (EYE) Funding Parent Agreement & Policy**

### **Key Provider responsibilities**

Beckside Pre-School & Nursery will comply with all relevant Legislation and insurance requirements.

Beckside Pre-School & Nursery will deliver the Free Entitlement Places consistently to all Parents, whether in receipt of 15 or 30 hours and regardless of whether they opt to pay for optional services or consumables. This means that the Provider must be clear and communicate to Parents' details about the days and times that they offer Free Entitlement Places, along with their services and charges.

Those Children accessing the Free Entitlement Places shall receive the same quality and access to provision as those who are not.

Parents can use their entitlement from 8am to 6pm, Monday to Friday, depending on the hours their child attends. Parents can pay for additional sessions as per our private fee rates. Lunches are charged for over 2-year-olds, but parents can bring a packed lunch if preferred.

### **Compliance**

The Provider shall ensure that they deliver Funded Entitlement Places:

- (a) with appropriately experienced, qualified and trained Staff;
- (b) with all due skill, care and diligence;
- (c) in accordance with Good Industry Practice;
- (d) in accordance with any statutory guidance; and
- (e) (e) in compliance with all applicable Legislation and statutory frameworks (as amended and updated from time to time), including but not limited to:
  - I. Early Education and Childcare, Statutory guidance for Local authorities (DfE, 2024)
  - II. Childcare Act 2006
  - III. Childcare Act 2016
  - IV. Equality Act 2010
  - V. School admissions code (2014)
  - VI. Statutory framework for the early year's foundation stage 2024
  - VII. Local Authority (Duty to Secure Early Years Provision Free of Charge) Regulations 2014
  - VIII. The Childcare (Early Years Provision Free of Charge) (Extended Entitlement) Regulations 2016
  - IX. Special educational needs and disability code of practice: 0 to 25 years (2015)
  - X. All other Legislation referenced within the EYFS.

## **Lincolnshire Children's and Families Privacy Notice**

Beckside Pre-School & Nursery will provide Parents with their privacy notice explaining how personal data (as defined under the UK GDPR) is Processed and stored. A link to the Local Authority's Children's and Families privacy notice is contained in the Parent Declaration Form. Beckside Pre-School & Nursery will offer Disadvantaged Entitlement places on the understanding that the Child remains eligible until they become eligible for the Universal Entitlement for 3- and 4-year-olds. The Local Authority must ensure that a Child has a Free Entitlement Place no later than the beginning of the term following the Child and the Parent(s) meeting the eligibility criteria for the free entitlement. Alongside the eligibility code, which is the Child's unique 11 digit number, and original copies of documentation, Beckside Pre-School & Nursery will acquire written consent from, or on behalf of, the Parent to be able to receive confirmation and future notifications from the Local Authority of the validity of the Parent's eligibility code. Once Beckside Pre-School & Nursery has received written consent from the Parent, they will verify the eligibility code with the Local Authority.

## **Lincolnshire Parent Declaration Form**

Beckside Pre-School & Nursery will complete a Parent Declaration Form for all Children who access EYE funding. Where a Child attends more than one setting for their Funded Entitlement Place, Beckside Pre-School & Nursery will identify all other providers on the declaration form (including where the Child attends a maintained school provision). Where a Child receives their Funded Entitlement Place at multiple providers, the Parent Declaration Form must accurately reflect the number of hours at each setting and Beckside Pre-School & Nursery will ensure the number of hours claimed across all settings does not exceed the Child's entitlement. Where there is shared parenting, the Parents are to liaise between themselves regarding sharing hours. If the Parents cannot come to an agreement, funding will sit with the Parent who has the Child for the majority of the week.

## **Total hours available**

The total hours delivered between all providers for a Child cannot exceed 570 or 1140 (with a valid eligibility code) across an academic year.

The Local Authority will confirm the validity of eligibility codes to allow the Provider to offer Free Entitlement Places for eligible children aged 9 months and above. The Local Authority will provide a validity checking service to the Provider to enable them to verify the eligibility code. The Eligibility Checking Service (ECS) allows all local authorities to make instant checks for code validity.

Beckside Pre-School & Nursery offer the standard offer of term time only (38 weeks of the year) for over 2-year-olds only. The stretched off, covering 47.5 weeks of the year, is offered to all eligible children from 9 months old. Your funding hours are set out clearly on your invoice.

It is the parents' responsibility to reconfirm their eligibility with the HMRC every 3 months. Failure to do this will result in loss of funding.

## **Supporting disadvantaged children**

The Local Authority should promote equality and inclusion, particularly for disadvantaged families, Looked After Children and Children In Need by removing barriers of access to places and working with parents to give each child support to fulfil their potential.

Beckside Pre-School & Nursery will ensure that we have identified the disadvantaged Children in our setting as part of the process for checking EYPP eligibility. We will also use EYPP and any locally available funding streams or support to improve outcomes for this group.

### **Lincolnshire Local Offer**

The Local Authority's support through the local offer, can be found here:

<https://www.lincsfamilydirectory.org.uk/kb5/lincs/fsd/home.page>

### **Charging**

Government funding is intended to deliver 15 or 30 hours a week, 38 weeks of the year, or, 12 or 24 hours a week, 47.5 weeks of the year of free, high quality, flexible childcare. It is not intended to cover the cost of meals, other consumables, additional hours or additional services. Beckside Pre-School & Nursery can charge for meals and snacks as part of a Free Entitlement Place and they can also charge for consumables such as nappies or sun cream and for services such as trips and musical tuition.

Beckside Pre-School & Nursery currently charges for meals for children aged over 2 years, parents can supply their own meals if preferred.

Beckside Pre-School & Nursery will deliver the Free Entitlement Places consistently so that eligible Children accessing them will receive the same quality and access to provision, regardless of whether they opt to pay for optional hours, services, meals or consumables.

Beckside Pre-School & Nursery will work with parents to ensure that as far as possible the pattern of hours are convenient for parents' working hours. Beckside Pre-School & Nursery charges Parents a £50 returnable deposit to secure their child's Free Entitlement Place, this is refunded on the child's first invoice.

Beckside Pre-School & Nursery will ensure their invoices and receipts are clear, transparent and itemised, allowing Parents to see that they have received their Free Entitlement Place completely free of charge and understand fees paid for additional hours.

Where Parents choose to change or terminate their child's Funded Entitlement Place, Beckside Pre-School & Nursery require one month notice period in advance, as part of their terms and conditions.

Beckside Pre-School & Nursery does not open on bank holidays, therefore, your Child will not receive their Funded Entitlement Place hours on a bank holiday if this day is usually attended. Beckside Pre-School & Nursery will redeliver those Funded Entitlement Place hours at a later date.

*This policy has been adopted by Beckside Pre-School & Nursery*

Date: March 2025

Review Date: March 2026